



## **Princeton-Humboldt Strategic Partnership Initiatives: Call for Proposals**

Humboldt-Universität (HU) and Princeton University support departments, programs, and centers seeking resources to sustain teaching and research collaborations. The goal is to create programs for students and faculty to engage across borders with the institutional support of their home and host universities as part of enduring collaborative teaching and research ventures.

Bilateral collaborative research and teaching ventures should include a balanced representation of scholars from both institutions. Applicants are required to meet any national requirements for funding and follow the general regulations of their respective university.

- A. Seed grants.** Maximum support: \$50,000 (\$25,000 equivalent support from each partner).  
– **Funding term: September 1, 2018 – August 31, 2019**
- B. Large grants.** Maximum support: \$300,000 (\$150,000 equivalent support from each partner).  
– **Funding term: September 1, 2018 – August 31, 2020**
- C. Follow-up grants.** Maximum support: \$50,000 (\$25,000 equivalent support from each partner).  
– **Funding term: September 1, 2018 – August 31, 2019**

*The Princeton-Humboldt Strategic Partnership Initiative will fund no more than one follow-up project per year. In addition to the **grant application form** and the **project description**, previously funded projects are asked to submit a **one-page report** about their previous collaboration as well as a **budget overview** for the previous project.*

### **Proposals may include:**

- *Thematic workshops* with graduate students, researchers, and faculty members from both institutions.
- *Joint conferences and seminars.*
- *Undergraduate joint courses or internship programs.*
- *Travel allowances for graduate exchange residencies:* Preference will be given to proposals that intend to build a larger structure for the exchange of graduate students.
- *Travel allowances for faculty residencies* for faculty wishing to spend significant (that is, beyond a single conference) time at one of the partner institutions, as part of an on-going research and teaching collaboration.<sup>1</sup>
- *Other projects:* We encourage early discussions of alternative project ideas with the Vice Provost for International Affairs and Operations at Princeton or the International Strategy Office at Humboldt-Universität.

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<sup>1</sup> It will be important that such proposals involve consultation with chairs or directors as they may involve modifications to faculty teaching and advising loads.

### Criteria for Project Selection

- Contribution to the internationalization of departments, centers or programs
- Quality and innovativeness of the research or teaching project
- Competence and expertise of the team of scholars
- Feasibility of the plan
- Cost-effectiveness of the budgetary plan
- Plans to obtain additional external funding and prospects for sustainability beyond the original term of the grant
- Effective communication and cooperation between the faculty in each country and added value of the collaboration
- Mobility of researchers and students between the participating countries

### Proposal Requirements and Evaluation Process

All proposals will be evaluated on both sides and ranked according to the criteria above. These evaluations and rankings will be rendered to the Joint Governance Committee, comprised of faculty and senior administrators from both universities, which will make the final decisions.

All proposals must be submitted in the requested formats provided on the institutions' websites to be considered. If you have any technical problems with the documents, please contact us ahead of time.

### Submission Materials

- The completed grant application form that includes:
  - The approval/signatures of the relevant Princeton chairs, deans or directors and deans from HU.
  - The budget sheet with year-by-year amounts specified by category (travel, hosting, conference organization etc.), plus annual totals. Budgets should be designed to split the total costs between Princeton and HU 50%-50%. Budgets cannot support hiring of administrative staff.  
*Please use the form provided on the websites!*
- A narrative project description of no more than 6 pages that includes:
  - An overview description of the field of study and general intellectual context of the project suitable for a non-specialist audience; please address what is new about this initiative if it is part of an on-going relationship.
  - A detailed lay-out of the proposed project and its specific objectives as well as its operation and functions.

- An explanation of how it will promote international aspirations of the home unit and how the project will situate Princeton/Humboldt-Universität scholars and their research in the partnership.
  - A description of the funding contributions from sponsoring units and plan for the project's long-term funding situation beyond the funding obtained through the partnership. Please indicate additional financial support from sponsoring units or external grants.
  - A discussion of any additional resources (office or laboratory space, library access etc.) required for the project and of their availability.
- CV's for principal participants at Princeton and HU (max. 2 pages, no bibliographies)

**Application deadline: March 15, 2018**

**Submission and Contact Information**

All proposals must be submitted in English by faculty members on both sides simultaneously to HU's International Strategy Office and Princeton's Council for International Teaching and Research.

To apply, please submit your application in PDF format (one file) to:

Anastasia Vrachnos, Vice Provost for International Affairs, Princeton University  
([atv@princeton.edu](mailto:atv@princeton.edu))

and

Claudia Schmidt-Memmler, International Strategy Office, Humboldt-Universität  
([claudia.schmidt@hu-berlin.de](mailto:claudia.schmidt@hu-berlin.de)).

Applications arriving late and applications not meeting the requirements will not be considered. No legal entitlement can be derived from the submission of a project description.