



[FACULTY]
[DEPARTMENT]

TRANSCRIPT OF RECORDS

[NAME] [SURNAME]

Born on [DATE OF BIRTH] in [PLACE OF BIRTH]
Student No. [STUDENT NO.]

Degree: [DEGREE ACC. TO EXAMINATION REGULATIONS]
Field of Study: [optional: MAJOR/ MINOR FIELD OF STUDY]

Start and end dates of the study period:
From [DAY/MONTH/YEAR] till [DAY/MONTH/YEAR]

Component code (AGNES - KVV)	Component title (as indicated in the course catalogue) at the receiving institution ¹	Was the component successfully completed by the student? [YES/NO]	Number of ECTS credits	Grade ²

Total:

Humboldt-Universität zu Berlin | Prüfungsausschuss bzw. Prüfungsbeauftragte/r

Berlin, _____

Date Signature

¹ Abbreviations: Vorlesung (VL) – lecture; Seminar (SE) - seminar; Übung (UE) - exercise; Praktikum (PR) - placement; Schulpraktische Studien (SPS) – teacher training placement; Kurs (K) - course; Kleingruppenprojekt (KGP) – small group project; Exkursion (EX) - excursion; Colloquium (CO) - colloquium; Tutorium (TU) - tutorial
² Grades: 1.0–1.5 = very good; 1.6–2.5 = good; 2.6–3.5 = satisfactory; 3.6–4.0 = sufficient; 4.1–5.0 = non-sufficient/fail