



Humboldt-Universität zu Berlin
Stabsstelle Internationalisierung (PB4)
Betreff: Application KOSMOS Workshop
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10099 Berlin
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* Please return all required documents including your application form per mail and email to this address and, additionally, per email to international.strategy@hu-berlin.de.

Application for the funding of a KOSMOS Workshop 2019

* To correctly fill and save this form you might have to click the button "Activate all functions"/"Alle Funktionen aktivieren" in the yellow bar above on the right side. Please send us this form as original pdf file (no scan). All other documents can be sent as pdfs or scans. This enables us to further process the data as part of the quality management process at Humboldt-Universität zu Berlin.

BASIC DATA

Title and Time Period

(Working) Title of the event / event series

Start date	End date	Or duration in days	Planned number of participants
<input type="text"/>	<input type="text"/>		

Finances

Amount of funding applied for in the KOSMOS programme	If applicable, amount of further <u>already awarded/ approved</u> funds	If applicable, amount of further <u>applied</u> funds	Name of grant sponsor/s
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Please attach a preliminary financial plan. The template is provided here:
https://www.international.hu-berlin.de/de/internationales-profil/foerderprogramme/kosmos-programm/kosmos-workshops?set_language=en

Interdisciplinarity - Involved Research Areas and Review Boards

Research area(s) *	Research area(s) *	Review board(s) *
Humanities	Physics	
Social and behavioural sciences	Mathematics	
Biology	Geosciences	
Medicine	Mechanical engineering	
Veterinary medicine, agriculture and forestry	Computer science, system and electrical engineering	
Chemistry	Construction engineering and architecture	

* According to the DFG system (status 2012), see www.dfg.de

Public Relations

Please name planned PR activities for your workshop.

Posters	Audio feature (radio/podcast)
Flyers	Interview with guest researcher
Contribution for HU website / events calendar)	Photo production (i.e. photos of events or lectures)
Own website	Press release
Article in print media (newspaper/ magazine)	Other:

Main Applicant

Salutation Title (Academic) Degree

First name(s) Last name

Internal Status (HU) Sex

Professor f

Research Assistant, Postdoctoral m

Research Assistant, Graduating

Others

Role within the KOSMOS Workshop

Scientific management

Project management/organisation

Email Phone

Faculty Department

Other scientific institutions, e.g. SFB, IRI, Graduate Schools

Second Applicant

Salutation Title (Academic) Degree

First name(s) Last name

Internal Status (HU) Sex

Professor f

Research Assistant, Postdoctoral m

Research Assistant, Graduating

Others

Role within the KOSMOS Workshop

Scientific management

Project management/organisation

Email

Phone

Faculty

Department

Other scientific institutions, e.g. SFB, IRI, Graduate Schools

Further Applicants

If applicable, please enter further applicants here with their respective salutation, title, names, department and gender (f, m).

Contact for administration and finances (if differing from main applicant)

Salutation

Title

(Academic) Degree

First name(s)

Last name

Email

Phone

Participating Institutions

Please specify partner institutions involved in the organisation and implementation of the KOSMOS Workshop. Remember to state their address, country of origin and, if applicable, the proposed amount of funding in Euro (€).

Partner Institution #1

Name and address of the partner institution	Country	Financial contribution
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Contact	If existing contact: Begin of collaboration (year)
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Existing contact

New contact

Partner Institution #2

Name and address of the partner institution	Country	Financial contribution
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Contact	If existing contact: Begin of collaboration (year)
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Existing contact

New contact

Partner Institution #3

Name and address of the partner institution	Country	Financial contribution
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Contact	If existing contact: Begin of collaboration (year)
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Existing contact

New contact

Further Partner Institutions

If applicable, please note further partners involved in organisation and implementation of the KOSMOS Workshop. Please remember to state name, address and, if applicable, the proposed amount of funding in Euro (€).

Concept

Describe your entire concept in a separate document (no more than 5 pages). You may use the following points as guidance:

A. Field of Research and Research Question

Please describe the subject area and the selected scientific research question here. Please also note the funding criteria:

- Current level of international research in the area of research/Originality of the research question
- Meaning and added value of the interdisciplinary work
- Stimulus for and transferability to the involved and other research areas
- Relevance to and association with the HU's research strategy and the involved faculties

B. Realisation

Describe how you wish to achieve the aforementioned goals. Please consider the following aspects:

- Realisation of interdisciplinary research and appropriate methodologies in terms of the research question
- Integration of innovative teaching and research methods
- Integration and promotion of young researchers
- Design and promotion of international, interdisciplinary exchange; both in general and between experienced scientists and young researchers in particular.

You can refer to your (preliminary) programme here.

C. Partner Institutes and Cooperation

Please provide a brief portrait of the guest researchers and the partner institutions. Please consider the following aspects:

- Scientific reputation in general and in terms of the respective research question
- Application of innovative teaching and research methods
- Organisation of public events with the KOSMOS guest researchers
- Possible sustainability of the cooperation:
 - if applicable, description of previous cooperation and the potential for future cooperation after the KOSMOS Workshop
- Perspectives for the consolidation of cooperation and acquisition of funding

D. Public Relations

Please outline your public relations concept for the KOSMOS Workshop and describe how your project can contribute to the visibility of the KOSMOS Programme (i.e. by using the KOSMOS logo). See also section "Public Relations" of this application form.

E. Prospects - Perspectives

KOSMOS is a funding programme that enhances and promotes international cooperation within an interdisciplinary research question. Therefore, please specify details about the potential for further cooperation, e.g. as part of projects funded by third parties, temporary residencies, teaching and research cooperation, follow-up events, scientific publications.

Abstract

Please briefly present your KOSMOS event. Remember to mention research question, goals and the partner institutions.

Abstract (German)

Documents

Thank you for your application. Please enclose the documents listed bewlow with your application.
The completed print version of this form needs to be dated, stamped and signed by the main applicant.

Concept and (preliminary) programme

Approval of the Managing Director

Place, date

Stamp and Signature
