

## KOSMOS Workshops 2019

Promotion of international collaboration in teaching and research



Bildquelle: pixabay

### KOSMOS Workshops 2019

#### What are KOSMOS Workshops?

Inspired by Alexander von Humboldt's oeuvre „Kosmos“, the KOSMOS Programme aims to promote international scholarly exchange in order to develop thoughts, ideas and projects across national and disciplinary boundaries.

KOSMOS provides funding to support researchers based at Humboldt-Universität, who would like to strengthen, shape and develop their international partnerships in research and teaching, as follows:

- Interdisciplinary workshops in collaboration with **one or more international partner universities**
- Identification of joint research and teaching interests with a **long-term perspective** for collaborations
- Building and intensifying cooperation e.g. through **joint publications**, identification of further funding opportunities and the preparation of **joint grant applications**
- Active involvement of junior researchers (and, if applicable, advanced (Master) students)
- Duration of the workshops: **up to five days**

Who can apply?	Researchers based at Humboldt-Universität (in coordination with the heads of the respective faculties), departments, faculties, interdisciplinary units, central institutes and Integrative Research Institutes. Applications from new initiatives, junior researchers and female researchers are particularly welcome.
What does the grant include?	<ul style="list-style-type: none"> <li>• Reimbursement of travel costs and costs for accommodation (for NON-HU employees)</li> <li>• Expenditures for personnel (student research assistants)</li> <li>• Expenditures for guest lectures</li> <li>• Fee contracts with external service providers</li> <li>• Consumables (office supply, event material etc.)</li> <li>• Costs for publications (release of publications, purchase of books/journals etc., editing costs if applicable)</li> <li>• Other costs for research events (e.g. rental costs for event technology)</li> <li>• Basic catering (e.g. beverages, fruit, biscuits, finger food). One joint dinner or reception with the external guests in accordance with the current HU-Guidelines for catering can be included. The total costs for catering may not exceed 15% of the budget applied for.</li> </ul>
Which amount can be funded?	Für einen KOSMOS Workshop kann ein Budget zwischen <b>5.000 €</b> und <b>8.000 €</b> beantragt werden.
	<ul style="list-style-type: none"> <li>• <b>Important:</b> In this funding period, only workshops that take place between <b>January 1<sup>st</sup></b> and <b>September 15<sup>th</sup> 2019</b> may be funded.</li> <li>• Funding will be available from the date of approval until October 31<sup>st</sup> 2019. When planning your workshop, please take into consideration that the entire accounting process has to be <b>concluded by October 31<sup>st</sup> 2019</b>.</li> <li>• The applicant/applying unit is responsible for the organisation and administrative/financial handling of the workshop in cooperation with HU's Research Service Centre.</li> <li>• This call for proposals is subject to the approval of funds by the DFG.</li> </ul>

## Application procedure

The application documents can be found at [www.international.hu-berlin.de](http://www.international.hu-berlin.de) (International Profile → Strategic Funding → KOSMOS Workshops). Please submit the following documents:

- **Application form** and **budget** (using the budget template)
- **Separate (preliminary) concept and workshop programme** (max. five pages), including an explanation of the workshop's objectives (see funding criteria below)
- **Letter of approval** by the responsible dean's office or managing director

Please note that each proposal should be handed in by one main applicant. One researcher may contribute to several KOSMOS Workshops.

### Please send all required documents to:

Humboldt-Universität zu Berlin  
Stabsstelle Internationalisierung (PB4)  
Sarah Hartmann  
Unter den Linden 6  
10099 Berlin

**as well as** electronically (processable files)\* to:  
[international.strategy@hu-berlin.de](mailto:international.strategy@hu-berlin.de)

**The deadline for applications is September 3<sup>rd</sup> 2018.**

We look forward to receiving your application.

If you have any queries regarding the KOSMOS Programme and your application, please contact **Sarah Hartmann** ([sarah.hartmann@hu-berlin.de](mailto:sarah.hartmann@hu-berlin.de); 030 2093 20092).

\* Please send us the application form as original pdf file (no scan). All other documents can be sent as .docx or scans. This enables us to further process the data as part of the quality management process at Humboldt-Universität zu Berlin.

## Funding criteria

Funding decisions will be taken by a committee of HU researchers on the basis of the following criteria (please note that your proposal should be comprehensible for non-specialists):

- Original and academically sound (interdisciplinary) concept
- Potential for scientific innovation
- Consolidation of existing and development of new international collaborations and partnerships in research and teaching
- Sustainable effects of the initiative on research and teaching at Humboldt-Universität (e.g. by establishing connections to other HU institutions)
- Potential for third-party funding
- Promotion of young researchers