



Humboldt-Universität zu Berlin
Stabsstelle Internationalisierung (PB4)
Betreff: Sachbericht KOSMOS Workshop
z. Hd. Inse Böhmig
Unter den Linden 6
10099 Berlin

* Please return all required documents including your application form to this address

**Application for the funding of a
KOSMOS Workshop 2018**
as part of the HU future concept
"Education Through Science – Individuality, Openness, Guidance"

* To correctly fill and save this form you might have to click the button "Activate all functions"/"Alle Funktionen aktivieren" in the yellow bar above on the right side. Please send us this form as original pdf file (no scan). All other documents can be sent as pdfs or scans. This enables us to further process the data as part of the quality management process at Humboldt-Universität zu Berlin.

BASIC DATA

Title and Time Period

(Working) Title of the event / event series

Start date

End date

Or duration in days

Planned number
of participants

Finances

Amount of funding applied for in the KOSMOS programme	If applicable, amount of further <u>already awarded/ approved</u> funds	If applicable, amount of further <u>applied</u> funds	Name of grant sponsor/s
---	---	---	-------------------------

Please attach a preliminary financial plan. The template is provided here:
https://www.international.hu-berlin.de/de/internationales-profil/foerderprogramme/kosmos-programm/kosmos-workshops?set_language=en

Interdisciplinarity - Involved Research Areas and Review Boards

Research area(s)*	Research area(s)*	Review board(s)*
Humanities	Physics	
Social and behavioural sciences	Mathematics	
Biology	Geosciences	
Medicine	Mechanical engineering	
Veterinary medicine, agriculture and forestry	Computer science, system and electrical engineering	
Chemistry	Construction engineering and architecture	

* According to the DFG system (status 2012), see www.dfg.de

Public Relations

As part of the KOSMOS Programme the visibility of specific individual projects such as KOSMOS Dialogues can be increased both within the HU and beyond, i.e. on the newly designed Website HU International. The International Strategy Office offers advice with regard to public relations of KOSMOS projects, pools ideas and coordinates public relations activities closely with the Press and Public Relations Office. The following public relations measures are available. You can highlight the most suitable measures for your planned project by marking them with a cross:

Poster	Article in newspaper or magazine (print media with connections to HU are: Humboldt Zeitung, Berliner Zeitung)
Flyer	Audio feature (i.e. for radio or as podcast)
Contribution to Website HU International (i.e. report, interview with guest researcher, testimonials from guest researchers, entry in central HU events calendar,...)	Photo production (i.e. photos of events or lectures)
Press release	Other:

Email

Phone

Faculty

Department

Other scientific institutions, e.g. SFB, IRI, Graduate Schools

Further Applicants

If applicable, please enter further applicants here with their respective salutation, title, names, department and gender (f, m).

Contact Administration and Finances (if differing from main applicant)

Salutation

Title

(Academic) Degree

First name(s)

Last name

Email

Phone

Participating Institutions

Please specify partner institutions involved in the organisation and implementation of the KOSMOS Workshop. Remember to state their address, country of origin and, if applicable, the proposed amount of funding in Euro (€).

Partner Institution #1

Name and address of the partner institution

Country

Financial
contribution

Contact

If existing contact: Begin of collaboration (year)

Existing contact

New contact

Partner Institution #2

Name and address of the partner institution Country Financial contribution

Contact If existing contact: Begin of collaboration (year)

Existing contact

New contact

Partner Institution #3

Name and address of the partner institution Country Financial contribution

Contact If existing contact: Begin of collaboration (year)

Existing contact

New contact

Further Partner Institutions

If applicable, please note further partners involved in organisation and implementation of the KOSMOS Workshop. Please remember to state name, address and, if applicable, the proposed amount of funding in Euro (€).

Concept

Describe your entire concept in a separate document (no more than 5 pages). You may use the following points as guidance:

A. Field of Research and Research Question

Please describe the subject area and the selected scientific research question here. Please also note the funding criteria:

- Current level of international research in the area of research/Originality of the research question
- Meaning and added value of the interdisciplinary work
- Stimulus for and transferability to the involved and other research areas
- Relevance to and association with the HU's research strategy and the involved faculties

B. Realisation

Describe how you wish to achieve the aforementioned goals. Please consider the following aspects:

- Realisation of interdisciplinary research and appropriate methodologies in terms of the research question
- Integration of innovative teaching and research methods
- Integration and promotion of young researchers
- Design and promotion of international, interdisciplinary exchange; both in general and between experienced scientists and young researchers in particular.

You can refer to your (preliminary) programme here.

C. Partner Institutes and Cooperation

Please provide a brief portrait of the guest researchers and the partner institutions. Please consider the following aspects:

- Scientific reputation in general and in terms of the respective research question
- Application of innovative teaching and research methods
- Organisation of public events with the KOSMOS guest researchers
- Possible sustainability of the cooperation:
 - if applicable, description of previous cooperation and the potential for future cooperation after the KOSMOS Workshop
- Perspectives for the consolidation of cooperation and self financing

D. Public Relations

Please outline your public relations concept for the KOSMOS Workshop / Dialogue and describe how your project can contribute to the visibility of the KOSMOS Programme (i.e. by using the KOSMOS logo). See also section "Public Relations" of this application form.

E. Prospects - Perspectives

KOSMOS is a funding programme that enhances and promotes international cooperation within an interdisciplinary research question. Therefore, please specify details about the potential for further cooperation, e.g. as part of projects funded by third parties, temporary residencies, teaching and research cooperation, follow-up events, scientific publications.

Abstract

Please briefly present your KOSMOS event. Remember to mention research question, goals and the partner institutions.

Abstract (German)

Abstract (English)

Documents

Thank you for your application. Please enclose the documents listed below with your application.
The completed print version of this form needs to be dated, stamped and signed by the main applicant.

Concept and (preliminary) programme

Approval of the Managing Director

Place, date

Stamp and Signature