

## BUDGET KOSMOS Workshop 2018

Applicant:

Working) Title:

EXPENDITURES PERSONNEL			
<b>FREELANCERS</b> <i>(Honorarkräfte)</i>			
Title / cost centre*	Explanation	Costs per Unit	Costs Total
42790 / 0835	Contracts for Work and Labour ( <i>Werkvertrag</i> ) (i.e. for creative work)		
42790 / 0841	Compensation for Freelancers ( <i>Verträge zur freien Mitarbeit</i> )		
Recruitment or Increase of hours	Expenditures for Student Assistants		
42790 / 0823	Expenditures for Guest Lectures ( <i>Aufwendungen für Gastvorträge</i> )		
EXPENDITURES EVENT			
<b>TRAVEL EXPENDITURES</b>			
Title / cost centre*	Explanation	Costs per Unit	Costs Total
68190 / 0843	Travel Expenditures, Non-HU-Participants ( <i>Reisekosten externe Teilnehmende Fahrtkosten</i> )		
68190 / 0843	Travel Expenditures Accomodation, Non-HU-Participants ( <i>Reisekosten externe Teilnehmende Unterkunft</i> )		
<b>CATERING</b>	<i>max. 15% of total funding applied for</i>	Costs per Unit	Costs Total
53190 / 0841	Costs for Catering ( <i>Bewirtungskosten</i> ) (in accordance with the HU Hostitality Guideluines only for Non-HU-Participants)		
<b>EXPENDABLE MATERIALS</b>		Costs per Unit	Costs Total
51490 / 0841	Expendable Materials, other ( <i>Verbrauchsmaterial, sonstige Kosten</i> ) (i.e. for conference materials, give-aways,...)		
51490 / 0844	Costs for Publications ( <i>Publikationskosten</i> ) (i.e. for printing costs)		
<b>ORGANISATIONAL EXPENDITURES</b>		Costs per Unit	Costs Total
53190 / 0841	Expenditures for Events, other ( <i>Veranstaltungskosten, sonstige Kosten</i> ) (i.e. for room hire, event technology,...)		
<b>TOTAL APPLIED FOR</b> <i>Maximum Funding Amount 8.000 €</i>			
<b>ADDITIONAL FUNDING**</b>			

\* Title/Cost Centre (*Titel / Kostenstelle*), for an overview go to HU Website: <https://www.hu-berlin.de/de/forschung/services/drittmitteladministration> (overview German only)

\*\*i.e. grant sponsors, fees or additional funding by partner institutions