



Application Form

Global Partnership Funding Call Flexible Funding 2025

International Department / Unit for International Science Collaborations

2025-1



Application Form

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Project Title:

HU Applicant (Name, Position, Department/Faculty):

Partner (Name, Position, Department/Faculty, University):

*Please provide short CV (2 pages) for both (HU applicant and partner)

Project Description (max. 500 words):

Briefly describe the proposed collaboration, including objectives and activities.

Project Duration:

Start Date:

End Date:

Abstract (approx. 160 words/ca. 160 Wörter):

Please provide an abstract in German and English that will be published on the International Department's website upon approval of your application.

German Text (Deutscher Text):

English Text:

Collaboration Plan (approx. 150 words):

Briefly outline how the collaboration will be structured, including communication channels and division of tasks.

Expected Impact (in bullet points):

Briefly list the anticipated outcomes of your project for research, visibility, and sustainability (future activities).

Is this project a new initiative, or does it build upon an established collaboration?

If the latter, please briefly describe the nature of the collaboration and outline how this project will introduce innovative features or advancements to enhance the existing partnership.

Budget:

Please list the requested amount (in €) for each financial item that is necessary for your project. The total sum should not exceed € 2,500.

Financial item	Requested amount Budget (in €)
Honorar-/Werkverträge	
Geschäftsbedarf	
Verbrauchsmaterial	
Reisekosten	
Repräs., Bewirtung	
Sonst. Sachausgaben	
Dienstleistungen	
Additional items...	
Total	

Budget Justification (approx.150 words):

Provide a brief summary of how the requested fund will be utilized to support the collaboration activities.

Additional Information:

Please include any additional information relevant to the application, such as previous collaborations or specific expertise (optional).

Information for HUB internal fund allocation

S1-account HU (S1-Konto):

G1 (first and last name):

G2 (first and last name):

Precise university address ("Hausanschrift", including room number to which we should send the form for fund allocation/„Mittelumsetzung“ for signature by G1 and G2):

Signature:

By signing below, I confirm that the information provided in this application is accurate and complete.

[Signature HU Applicant]

[Signature Partner]

[Date]

[Date]

Additional Information

If you receive funding from other sources, it is your responsibility to inform your sponsors about support through this flex fund. Additional outside funding can lead to your sponsor reducing their support (temporarily).

Data Protection

The data required to process the application will be stored and processed electronically by the HUB Strategic Partnerships team in compliance with data protection regulations. In case of approval, the topic of the project as well as the name, institution, and location of the applicant might be published on the HUB (International Department) website. Applicants may, however, deny permission to publish this information in electronic form after the project has been approved.