

HUMBOLDT INTERNSHIP PROGRAM

Program Overview

The Humboldt Internship Program (HIP) is a key initiative of the Humboldt International Campus, part of the International Department at Humboldt-Universität zu Berlin. HIP aims to provide international students with academic internships conducted in English. This program enhances the university's internationalization efforts while supporting the development of research and start-up projects.

Opportunities for Researchers and Founders

Through HIP, researchers and founders can engage skilled international students for three-month internships. These internships contribute directly to ongoing projects and provide valuable support.

- Duration: 12 weeks
- Work Hours: 30-35 hours per week
- Eligibility: Researchers from any department and founders associated with Humboldt Innovation
- Flexibility: Multiple interns can be hosted simultaneously or at different times
- No costs for the teams offering a placement

How to Offer a Student Placement

1. Submit Project Details: Complete the Project Description file to include your project in our list, where the students can browse to find all the placement details.
2. Student Recruitment: The HIP program office handles international marketing to find qualified students and will provide researchers and start-up founders with informational materials to share with their networks.

Optional: Faculty members who collaborate with foreign universities or know international students interested in their projects can utilize HIP internship opportunities as part of the collaboration or for a specific student.

Administrative Support

The program office handles all administrative tasks and provides organizational support to students from the moment of their selection, allowing the research and start-up teams to focus on their work and content-related mentoring of the interns.

Scholarships and Other Funding

Student interns may be eligible for a €2,250 scholarship, funded by Santander Consumer Bank and managed and awarded by HIP. Please note that the scholarships are limited in number, and the program office manages the selection. Self-funded students or those with other funding (e.g., Erasmus) can also do their internship within the HIP framework.

Internship Location and Flexibility

Internships are conducted on-site in Berlin. However, if external circumstances prevent this, the program offers flexible alternatives, such as online internships or postponement of the internship.

PROGRAM TIMELINE

2025

NOVEMBER – DECEMBER

Students apply through the HIP application form (MoveOn). The HIP office offers online info sessions for interested students.

DECEMBER – JANUARY

The HIP office reviews the applications regarding formal criteria and forwards them to the project supervisors (researchers, founders).

2026

JANUARY – FEBRUARY

The project supervisors review the applications and select students for their internship position(s). They can directly contact the applicants for written follow-up questions and to arrange an online interview.

FEBRUARY

The project supervisors inform the HIP office about the selected student(s).

MARCH

The program office informs the students about the results of their applications.

APRIL

The program office prepares the agreement and further documents and supports the students with the preparation through individual consultations and weekly online info sessions.

SUMMER 2026

The internships take place.

PROGRAM FEATURES

- Administrative Support: The program office handles all administrative steps, advises students during applications, and assists with preparations (visa, health insurance, accommodation, etc.).
- Mentorship Assistance: Researchers and founders receive support in mentoring students and managing administrative tasks.
- Student Enrollment: Interns are enrolled at Humboldt-Universität zu Berlin, receiving a Campus Card for library access, cafeterias, and public transport (Deutschlandticket).
- Events and Networking: Orientation and networking events and internship-related workshops are organized for the students, along with activities to explore Berlin's history and culture. Additionally, a program event featuring a poster session will be held for all participating students and supervisors.
- Assessment and Certification: Supervisors evaluate student performance, and the program office issues certificates and transcripts.

FURTHER INFORMATION AND CONTACT



hic.hu-berlin.de/hip



[@hu.international_campus](https://www.instagram.com/hu.international_campus)

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