



Erasmus+



Learning Agreement Student Mobility for Studies SMS (In / Out)

STUDENT

Participant First Name		Participant Last Name			
Date of Birth		Participant Gender	Male	Female	Undefined
E-Mail		Nationality ¹			
Study Cycle ²	BA	MA	PhD	Short Cycle	Academic Year 20 ____ / 20 ____
Field of Education ³					

Sending Institution

Name of Institution			
Erasmus Code ⁴ (if applicable)		Faculty/ Department	
Address		Country	
Contact Person: Name and Position		E-Mail and Phone Number	

Receiving Institution

Name of Institution			
Erasmus Code ⁴ (if applicable)		Faculty/ Department	
Address		Country	
Contact Person: Name and Position		E-Mail and Phone Number	

Language Competence of the Student

Working Language at the Host Institution (Language of instruction)		Level of Language Competence ⁶ (that the student already has or agrees to acquire by the start of the study period)	A1	A2
			B1	B2
			C1	C2
			Native speaker	

For guidelines, please look at the end notes on page 3.



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**BEFORE THE MOBILITY**

Table A: Study programme at the Receiving Institution

Mobility Start Date (mm/yyyy)		Mobility End Date (mm/yyyy)	
Component Code⁷ (if any)	Component Title at the Receiving Institution (as indicated in the course catalogue ⁸)	Semester (e.g. autumn/ spring term)	Number of ECTS Credits⁹ (or equivalent) to be awarded by the Receiving Institution upon successful completion
			Total:

Table B: Recognition at the Sending Institution

Component Code⁷ (if any)	Component Title at the Sending Institution (as indicated in the course catalogue ⁸)	Semester (e.g. autumn/ spring term)	Number of ECTS Credits⁹ (or equivalent) to be recognised by the Sending Institution
			Total:



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COMMITMENT

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ Grant Agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Student		
_____	_____	_____
Last Name, First Name	Signature	Date

Responsible Person at the Sending Institution ¹⁰		
_____	_____	_____
Name of the responsible person	Signature and Stamp	Date

Responsible Person at the Receiving Institution ¹¹		
_____	_____	_____
Name of the responsible person	Signature and Stamp	Date



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**DURING THE MOBILITY**

Table A2: During the mobility – Exceptional changes to Table A

(to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)

Component ⁷ Code (if any)	Component Title at the Receiving Institution (as indicated in the course catalogue ⁸)	Deleted Component [tick if applicable]	Added Component [tick if applicable]	Reason for Change ¹² (1 - 7)	Number of ECTS Credits ⁹ (or equivalent)
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		

Table B2: During the mobility – Exceptional changes to Table B

(to be approved by e-mail or signature by the student and the responsible person in the Sending Institution)

Component ⁷ Code (if any)	Component Title at the Sending Institution (as indicated in the course catalogue ⁸)	Deleted Component [tick if applicable]	Added Component [tick if applicable]	Reason for Change ¹² (1 - 7)	Number of ECTS Credits ⁹ (or equivalent)
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		

Student

<div style="display: flex; justify-content: space-between; border-top: 1px solid black; padding-top: 5px;"> _____ _____ _____ </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Last Name, First Name Signature Date </div>

Responsible Person at the Sending Institution¹⁰

<div style="display: flex; justify-content: space-between; border-top: 1px solid black; padding-top: 5px;"> _____ _____ _____ </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Name of the responsible person Signature and Stamp Date </div>

Responsible Person at the Receiving Institution¹¹

<div style="display: flex; justify-content: space-between; border-top: 1px solid black; padding-top: 5px;"> _____ _____ _____ </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Name of the responsible person Signature and Stamp Date </div>



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AFTER THE MOBILITY

Table C: Transcript of Records at the Receiving Institution

Actual Mobility Start Date from dd/mm/yyyy		Actual Mobility End Date to dd/mm/yyyy			
Component ⁷ Code (if any)	Component Title at the Receiving Institution (as indicated in the course catalogue ⁸)	Was the Component Successfully Completed by the Student? (Yes/No)	Number of ECTS Credits ⁹ (or equivalent)	Grades Received at the Receiving Institution	Signature of Instructor (if applicable)
		TOTAL:			

Responsible Person at the Receiving Institution¹¹

<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Name of the responsible person	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Signature and Stamp	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Date
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Table D: Transcript of Records and Recognition at the Sending Institution

Actual Mobility Start Date from day/month/year		Actual Mobility End Date to day/month/year			
Component ⁷ Code (if any)	Title of Recognised Component at the Sending Institution (as indicated in the course catalogue)	Number of ECTS Credits ⁹ (or equivalent) recognised	Grades Registered at the Sending Institution (if applicable)		

Responsible Person at the Sending Institution¹⁰

<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Name of the responsible person	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Signature and Stamp	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Date
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- 1 Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.
- 2 Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).
- 3 Field of education:** The [ISCED-F 2013 search tool](https://ec.europa.eu/assets/eac/education/tools/iscdf/codes_en.htm) available at https://ec.europa.eu/assets/eac/education/tools/iscdf/codes_en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.
- 4 Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries.
- 5 Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.
- 6 Level of language competence:** a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>
- 7** An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.
- 8 Course catalogue:** detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The course catalogue should include the names of people to contact, with information about how, when and where to contact them.
- 9 ECTS credits (or equivalent):** in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.
- 10 Responsible person at the Sending Institution:** an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the responsible person must be filled in only in case it differs from that of the contact person mentioned at the top of the document.
- 11 Responsible person at the Receiving Institution:** the name and email of the responsible person must be filled in only in case it differs from that of the contact person mentioned at the top of the document.
- 12 Reasons for exceptional changes to study programme abroad** (choose an item number from the table below):

<i>Reasons for Deleting a Component</i>	<i>Reason for Adding a Component</i>
1. Previously selected educational component is not available at the Receiving Institution	5. Substituting a deleted component
2. Component is in a different language than previously specified in the course catalogue	6. Extending the mobility period
3. Timetable conflict	7. Other (please specify)
4. Other (please specify)	